

Volunteer Personnel: Application Form

Please complete all of the questions accurately and fully. Attach additional sheets as necessary.

Position Applied For: _____ Date: _____

Full Legal Name

Mailing Address

City, State

Zip

Home number/cell number

Best time to call?

Work number

Driver's License State and Number

E-Mail Address:

US Citizen or Visa Status

Note: If you are chosen for a paid position, you will be required to show documents verifying your employment eligibility and identity to complete the INS Form 1-9 as required by the Immigration Reform and Control Act.

List all counties, states and corresponding dates where you have lived in the past ten years:

In what ministry or ministries will you be involved?

What interests you about this ministry or ministries?

**Volunteer Organizations involved with in last ten years:
(use additional sheets as necessary)**

Name	Address	Contact Person Phone/Email	Duties	Dates of Service

All Academic Institutions and programs:

Institution	Dates Attended	Year Graduated	Degree/Certification
Graduate School:			
College or University:			
Vocational School:			
High School:			

References - List three references who are NOT related to you that we may contact in connection with your application for this volunteer position.

Name	Address	Phone and Email	How long have you known this person?	Relationship to You

Have you ever been convicted of or plead guilty to or no contest to a crime other than a minor traffic violation? _____

If yes, please explain, including dates:

Have you ever been accused of physically, sexually or emotionally abusing a child or an adult? _____

If yes, please explain:

Signature

Date

Volunteer Personnel: Code of Conduct for the Protection of Children and Youth

Read and initial each item to signify your agreement to comply with the statement.

I agree to do my best to prevent abuse and neglect among children and youth involved in church activities and services.

I agree not to physically, sexually or emotionally abuse or neglect a child or youth.

I agree to comply with the policies for *General Conduct with Children and Youth* defined in ***The Policies for the Protection of Children and Youth from Abuse.***

I agree to comply with *The Guidelines for Appropriate Affection with Children and Youth* in ***The Policies for the Protection of Children and Youth from Abuse.***

In the event that I observe any inappropriate behaviors or possible policy violations with children or youth, I agree to immediately report my observations as outlined in this policy.

I acknowledge my obligation and responsibility to protect children and youth and agree to immediately report known or suspected abuse of children or youth to appropriate church leaders and state authorities in accordance with ***The Policies for the Protection of Children and Youth from Abuse.***

I understand that the church will not tolerate abuse of children and youth and I agree to comply in spirit and in action with its policies.

Volunteer Personnel: Acknowledgement, Release and Signature

To the best of my knowledge, the information contained in this application is complete and accurate. I understand that providing false information is grounds for not choosing me for a volunteer position or for my discharge if I have already been chosen.

I acknowledge that I have received and reviewed a copy of *The Information Handbook for Those Who Work with Children or Youth*.

I authorize any person or organization, whether or not identified in this application, to provide any information concerning my previous employment or volunteer activities, criminal conviction record, sexual offender registry, credit history if I handle money in my volunteer position, driving record if I transport children in my volunteer position or other qualifications for my volunteering. I also authorize the Diocese of Olympia, the Episcopal Church in Western Washington and _____ (congregation, school, agency, etc.) to request and receive such information.

If chosen, I agree to be bound by the Diocese of Olympia policies and procedures, including but not limited to,

The Diocesan Policies for the Protection of Children and Youth from Abuse and its *Code of Conduct for the Protection of Children and Youth* and such other policies as may be required by _____ (congregation, school, agency, etc.).

I also understand that my volunteering may be terminated, or any offer or acceptance of volunteering withdrawn, at any time, with or without cause, and with or without prior notice at the option of _____ (congregation, school, agency, etc.), the Diocese of Olympia, the Episcopal Church in Western Washington or myself.

Nothing contained in this application or in any pre-volunteering communication is intended to or does create a contract between myself and The Diocese of Olympia, the Episcopal Church in Western Washington or _____ (congregation, school, agency, etc.) for either volunteering or any other benefit.

I have read and understand the above provisions.

Signature

Date